

## **AUTHORIZATION FOR FILING INSURANCE**

**I AUTHORIZE THE RELEASE OF ANY MEDICAL OR OTHER INFORMATION TO PROCESS INSURANCE CLAIMS. I AUTHORIZE THE PAYMENT OF MEDICAL BENEFITS TO NANCY A. UMPHRES.**

**SIGNATURE\_\_\_\_\_DATE\_\_\_\_\_**

## **AGREEMENT TO PAY FOR TREATMENT CANCELLED AND MISSED APPOINTMENTS**

**IF THE COST OF MY TREATMENT EXCEEDS MY BENEFITS FROM MY INSURANCE COMPANY, TO THE FULL EXTENT CONTRACTUALLY ALLOWED, I UNDERSTAND AND AGREE THAT I AM RESPONSIBLE FOR FULL AND TIMELY PAYMENT.**

**I AGREE TO CANCEL APPOINTMENTS NO LESS THAN TWENTY-FOUR HOURS PRIOR TO THE APPOINTMENT TIME. IF I DO NOT GIVE TWENTY-FOUR HOURS NOTICE AND ANOTHER CLIENT DOES NOT FILL MY APPOINTMENT TIME, I UNDERSTAND THAT I WILL BE CHARGED MY REGULAR FEE.**

**ILLNESS AND OTHER SITUATIONS BEYOND MY CONTROL WILL BE GIVEN DUE CONSIDERATION ON A CASE-BY-CASE BASIS.**

**MISSED APPOINTMENTS OR APPOINTMENTS CANCELLED WITH LESS THAN TWENTY-FOUR HOUR NOTICE ARE NOT COVERED BY MOST INSURANCE PLANS. IF THIS IS THE CASE, I UNDERSTAND I WILL BE PERSONALLY RESPONSIBLE FOR PAYMENT.**

**SIGNATURE\_\_\_\_\_DATE\_\_\_\_\_**